

Decision Recording Form

Title	Disabled Adaptations – Extension and alterations to property in South West Ipswich.	Decision Maker	Deputy Chief Executive
Date of decision	14.2.22	Source of authority	Officer Delegation Scheme Part 3, section 5, Paragraph 8.2 and Contract Standing Orders Part 4, Section 7, Paragraph 2.11 & 2.12
Date of Publication	To be confirmed		

Background and Reason for decision

Why it is being made listing reasons for the decision

An open procurement process using Suffolk e-sourcing was completed for the services of a contractor to complete an extension and alterations at a property in South West Ipswich

The decision was taken to appoint MixBrow Construction Ltd in the sum of £123,382. This will be funded from existing budgets. The overall tender was evaluated on selection criteria of 70% price and 30% quality.

Alternative options considered and why rejected

The successful contractor provided the most advantageous tender and was able to demonstrate they had the technical experience to provide the necessary works.

List any background documents

None

Any Crime & Disorder, Equality, Social Value in Contracts, HR, Legal, Financial, ICT or Property implications

None

Anyone who has been consulted during the decision making process

Not applicable. The tender requirement was advertised using Suffolk e-sourcing

Conflict of interest	N/A	Relevant Portfolio(s)	Housing
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ALL WARDS				Use a Y in the table below to mark the wards affected if not all wards					
NW		NE		CENTRAL		SW		SE	
Castle Hill		Bixley		Alexandra		Bridge		Gainsborough	
Whitton		Rushmere		St Margaret's		Gipping		Holywells	
Whitehouse		St John's		Westgate		Sprites	Y	Priory Heath	
						Stoke Park			

Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk

Admin use only